



Rawls Byrd Elementary School

Frequently Asked Questions

1. What is the earliest I can drop my child off at school?

School hours are 9:20 AM – 3:50 PM. The earliest you may drop your child off is 9:10 AM. Drop off is at the first door in the staff parking lot. A teacher will be there to greet your child.

2. When is breakfast served?

Breakfast is served from 9:10 AM – 9:30 AM. Breakfast students riding the bus are released first, at 9:10 AM, to go to the cafeteria for breakfast.

3. When is my child considered tardy for school? What should I do if my child is tardy?

A child is considered tardy if he/she arrives to school after 9:30 AM. A parent should accompany the child to the office to sign in and pick up a tardy slip. The tardy slip is given to the child's teacher.

4. What should I do if my child is absent from school?

On the day your child returns from an absence, please send in a note to your child's teacher. The note should include the teacher's name, child's first and last name, current date, date of the absence, reason for the absence and your signature. The note should be turned in to your child's teacher.

5. How can I put money on my child's lunch account?

There are a couple ways you can put money on your child's account. Either you or your child may put money on his/her account in the morning before school. You can also put money on your child's lunch account online. The link is <http://www.pay4lunch.com/cafeprepend.aspx>.

6. Our family takes a vacation every year in October. Is this OK?

If at all possible, it is recommended that you schedule your vacations during a time that school is not in session. If this is not possible, please send in a note to your child's teacher two weeks before the vacation. School Board policy allows for five days to be excused for vacation.

7. Occasionally I will need to pick up my child early from school.

How do I do this?

If you need to pick your child up early, report to the office, sign out your child and present a picture ID. At that time you will either receive a pink slip so you can go get your child, or your child will be called to the office. Parents must go to kindergarten and first grade classrooms to pick up their children.

8. I plan on picking my child up from school at dismissal every day.

What is the dismissal procedure?

If you are planning on picking up your child every day, please send a note informing us that this will be the regular dismissal procedure. I recommend completing the paperwork for a car tag. This will allow you to either drive up to the multipurpose room (MPR) and pick up your child, or go to the MPR to pick him/her up. Another option would be to come to the office, present a picture ID, sign out your child, and get a pink slip. You can then report to the MPR to pick up your child or have your child called to the office for dismissal. At the end of the afternoon announcements, children being picked up will report to the MPR for pick-up.

9. What do I do if I need to change my child's dismissal procedures?

If you need to change your child's dismissal procedures, please send a note to your child's teacher. The note should include your child's teacher's name, your child's first and last name, the dismissal change and your signature. If we do not receive a note changing dismissal procedures, your child will be put on the bus.

10. May my child carry cough drops? My child takes medication daily. How can I make sure that he receives the medication?

No. All medications including cough drops must remain in the clinic. Medications must be brought to school by a parent. In order for the nurse to dispense medication, the medicine should be in the original container and you must have a doctor's order. Please inform the school nurse, Simone Fowler, of any medical conditions or allergies your child may have.

If you have additional questions, please free feel to contact Cathy Vazquez, Principal, at 757-229-7597.