



Williamsburg-James City County Public Schools

Customer Service Star Award

Nomination Form

All nominations need to be sent to the attention of Dr. Robert Becker, Assistant Superintendent for Operations at 597 Jolly Pond Road, Williamsburg, VA 23188 or beckerr@wjcc.k12.va.us. Receipt of all nominations will be acknowledged via e-mail.

Nominees (a person or department) must meet one of the following criteria:

1. Provides exceptional customer service to internal and/or external customers
2. Goes the “Extra Mile” in assisting customers finding solutions to their questions
3. Exemplifies positive customer service among peers
4. Recognizes peers for their customer service efforts
5. Promotes a “Positive Customer Service” atmosphere

PLEASE COMPLETE THE FORM BELOW AND RETURN TO DR. BECKER:

Name of Nominee/Department: _____

Nominee’s Position within WJCC: _____

Nominator’s Name and e-Mail Address: _____

Nominee’s Contribution to WJCC Customer Service (in keeping with 1 or more of the 5 criteria above):

Nominees selected to receive the WJCC Customer Service Star award will receive the traveling service star trophy to display at their work place for two weeks, a certificate of recognition, and a personal service star award.